



Valletta, 03/07/2026

REQUEST FOR OFFERS

for written translation of the materials produced

within the project implementation

“Supporting Social Dialogue in the Age of Platform Work and Flexible Employment- SSD”

Section I: Contracting party

Name of Beneficiary: General Workers Union (GWU)

Address: Workers' Memorial Building, South Street, Valletta VLT 1103, Malta

Contact person: Kevin Camilleri

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Telephone number: +356 21237165

GWU in cooperation with consortium of partner organizations currently are implementing project funded by the European Union "SSD" and within its frameworks, we are looking forward to IT service - Technical preparation of the e-platform “Learning for Social Dialogue in Modern Work Settings”

Section II Description and scope of services. Obligations of service provider.

The subject of this procedure is written translation of different materials (platform content, policy report, recommendations and dissemination materials), within the SSD project.

The service shall include:

- Translation of different materials (platform content, policy report, recommendations and dissemination materials) from English to Polish, Croatian, Slovak, Italian and Montenegrin, in the period August 2026 – December 2027;

- The estimated volume of the material to be translated is approximately:
115 standard pages (approximately 172,500 characters without spaces).



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- For the purpose of this procedure:
1 standard page shall be understood as 1,500 characters without spaces (source text).
- Remuneration shall be based exclusively on the unit price per standard page.

The service provider shall ensure high-quality, accurate and professional translations, consistent terminology across all materials, and compliance with the deadlines agreed within the project implementation framework.

The assignment is expected to be implemented between August 2026 – December 2027.

Section III Term of services

The service provider is expected to respect the following deadlines:

- The offer shall not require a prepayment
- The invoice shall be issued within 30 days from completion and delivery of the service.
- The time limit for payment of the invoice must not be shorter than 14 days

Section IV Submission of proposals

The proposal should be submitted using this Google Form Link:

<https://forms.gle/WLR8Qc4SNN11NgkY9>

until 20/07/2026.

Late proposals will not be accepted.

Service provider will be chosen until 27/07/2026.

Section V Criteria of assessment of proposals

The contract will be awarded to the best proposal taking into account the best price-quality ratio.



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Section VI Other information

Conflict of interest

In order to avoid conflict of interest the following persons and/or entities are excluded from this procedure:

- Beneficiary's personnel and staff,
- family members and relatives of beneficiary and its key personnel,
- affiliated persons, companies and institutions,
- any persons, companies and institutions with shared economic interest and/or personal or equity relationship with Beneficiary.

After signing the contract any major changes to the contract shall be excluded. A draft contract may be delivered via e-mail on request.

The service provides shall respect all rules and obligations required by the European Union, in particular those with regards to confidentiality, conflict of interests, liability, intellectual property rights, ownership of materials, checks, audits and evaluation.

Full and partial proposals are allowed.



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